

**Minutes
Executive Committee
Oversight Committee Quarterly Meeting
Cancer Prevention and Research Institute of Texas**

**Family Room – Texas State Cemetery
909 Navasota Street, Austin, Texas 78702**

**January 20, 2010
11:30 a.m.**

Call to order

A quorum was announced and the meeting called to order at 11:37 a.m.

Members Present

James Mansour, Chairman
Dr. Malcolm Gillis, Vice Chairman
Cindy Brinker Simmons
Dr. Joseph Bailes
Charles Tate

Members Absent

Dee Kelly, Secretary

Legal Counsel

Kristen Doyle

Staff Present

William "Bill" Gimson, Executive Director
Heidi McConnell, Chief Operating Officer
Dr. Alfred Gilman, Chief Scientific Officer
Dr. Becky Garcia, Chief Prevention Officer
Jerry Cobbs, Chief Commercialization Officer
Sandra Balderrama, Senior Advisor to the Executive Director
Jo Ann Eckert, Director of Scientific Review

Adopt minutes from the November 18, 2009 Executive Committee meeting

A motion was made by Cindy Brinker Simmons to accept the minutes as written.
Seconded by Joe Bailes. Motion carried.

**Discussion of Grant Review Process including discussion of Oversight
Committee Procedures Concerning Future Notice of Funding Recommendations**

It was agreed by all that the review process was very timely and confidential. Jo Ann Eckert reminded members that she needed to get their flash drive back and would send them a mailing packet to return it to her.

Review of the Oversight Committee Meeting Agenda:

A brief review of the full Oversight Committee meeting agenda was conducted. Discussion ensued regarding the future meeting dates. Cindy advised that she would be out of the country for most of June and would be unavailable for a meeting. The next meeting is scheduled for March 10, 2010. Sandra Reyes will poll the members for availability either June 9 or 10th, 2010.

Adoption of Minutes: November 18, 2009

Report from Executive Director

Appointments to Scientific Research and Prevention Programs Committees

Submission of Slate(s) – Research Grant Applications Recommended for Funding

T.A.C. Chapter 702 *Institute Standards on Ethics and Conflicts, Including the Acceptance of Gifts and Donations to the Institute* – Rule Amendments for Final Adoption

T.A.C. Chapter 703 *Grants for Cancer Prevention and Research* – Proposed Rule Amendments for Approval to Publish in Texas Register

Agency Operation Report

- FY 2010 Performance Report; First Quarter Summary
- FY 2010 Expenditure Report
- Request for Proposals (RFPs) Pending
- Bond Issuance

Presentation by the Prevention Review Council Chairman

Dr. Stephen W. Wyatt, D.M.D., M.P.H.,
Dean, College of Public Health, University of Kentucky

Proposed Future Meeting Dates and Agenda Items

- March 10, 2010
- June 2010

Public Comment

There was no public comment

Adjourn

A motion was made by Malcolm Gillis to adjourn. Seconded by Charles Tate. There being no further business, motion carried. The meeting adjourned at 12:12 p.m.

Candy Brunner Simmons
Signature

10 March 2010
Date