

**Oversight Committee Meeting  
Cancer Prevention and Research Institute of Texas  
Minutes**

**211 E. 7<sup>th</sup> Street, Suite 300, Austin, Texas**

**December 21, 2012  
1:00 PM**

**Call to Order**

Chairman Jimmy Mansour announced a quorum and called the meeting to order at 1:00 p.m.

**Members Present**

James Mansour, Chairman  
Dr. Joseph Bailes, Vice Chairman  
Barbara Canales  
Whitney Blanton (designee for Comptroller)  
Tom Luce  
Walker N. Moody  
Mark E. Watson, Jr.  
The Honorable Judge Faith Johnson

**Members Absent**

Jay Dyer (Designee for Attorney General)  
Charles Tate

**Legal Counsel**

Kristen Doyle

**Staff Present**

Heidi McConnell  
Sandra Balderrama  
Ellen Read  
Patricia Vojack  
Alfonso Royal  
Yvette Jimenez

**Closed Session**

Chairman Mansour announced the Oversight Committee would now go into closed session pursuant to sections 551.074 and 551.071 of the Texas Open Meetings Act to consider personnel matters relating to the executive director and consultation with attorney as listed on the posted agenda. He requested that Kristen Doyle, Legal Counsel and Heidi McConnell, Chief Operating Officer, remain in the closed session.

All remaining staff and members of the public were instructed to leave the meeting room at 1:02 p.m.

## **Reconvene Open Meeting**

Chairman Mansour reconvened the Oversight Committee to open session at 2:15pm.

## **Motions**

The Chairman proceeded with motions on the agenda item related to personnel.

### ***Accept Bill Gimson's Resignation***

Chairman Mansour stated that CPRIT's Executive Director submitted a letter of resignation to the Oversight Committee on December 10, 2012.

A motion to accept Bill Gimson's resignation as CPRIT's Executive Director effective today, December 21, 2012 was made by Tom Luce and seconded by Walker Moody. Motion carried. There was one abstention by Judge Faith Johnson.

### ***Appoint Interim Executive Director***

Chairman Mansour stated that CPRIT had an immediate need to fill the vacant position of executive director.

A motion was made by Walker Moody to appoint Wayne Roberts to serve as interim Executive Director for CPRIT effective January 2, 2013. The salary for the position is \$212,000 per H. B. 1, 82<sup>nd</sup> Leg, Art I. Seconded by Joe Bailes. Motion carried. Abstaining from the vote were Judge Faith Johnson and Tom Luce.

### ***Delegation of Approval Authority to the Executive Director Position***

Chairman Mansour stated that in order to continue the daily financial transactions of CPRIT, delegation approval authority to the Executive Director position is necessary.

A motion to authorize the position of Executive Director to delegate or revoke payment approval authority as needed for the Cancer Prevention and Research Institute of Texas was made by Barbara Canales and seconded by Alex Meade. Motion carried.

### ***Delegation of Agency Signature Authority to the Chief Operating Officer***

Chairman Mansour stated that currently, only the Executive Director position has signature authority to sign agency documents such as agency contract agreements, grant contracts, and personnel action forms.

A motion to delegate signatory authority to the Chief Operating Officer in the absence of the Executive Director was made by Tom Luce and seconded by Alex Meade. Motion carried.

### ***Authority to Contract with a Senior Advisor to the Oversight Committee***

Chairman Mansour stated that the Oversight Committee believes there is a substantial need for consulting services for a thorough independent operational review of CPRIT.

Due to the need for an independent review, CPRIT staff cannot perform these services.

CPRIT desires to contract with Billy Hamilton to provide consulting services as Senior Advisor to the Oversight Committee and Executive Director.

Mr. Hamilton will provide the Board with independent findings and recommendations that is believed in the best interests of the Institute and the State of Texas.

This role involves the following tasks for Phase I of the operational review:

- review the current Institute processes and past issues; interview key staff and others;
- review relevant documents;
- discuss the issues with members of the Oversight Committee on a regular basis until the project is completed;
- meet with members of the Legislature, stakeholders and others involved in the Institute's work as may be necessary to complete this assignment;
- provide the Oversight Committee with a written report of findings and recommendations; and
- testify before the Legislature as may be necessary.

Mr. Hamilton will report to the CPRIT Oversight Committee. For day-to-day direction, he will report to the Oversight Committee Chairman and Vice-Chairman.

The Chair notes that Mr. Hamilton currently serves as a member of the Board of Managers for Kalon Biotherapeutics, a CPRIT grant recipient. To avoid any appearance of conflict, Mr. Hamilton will resign his position on the Board of Managers for Kalon.

A motion was made to contract with Billy Hamilton to serve as the Senior Advisor to the Oversight Committee and Executive Director and authorize CPRIT staff to enter into a consulting contract for these services by Walker Moody and seconded by Alex Meade. Motion carried.

## Future Meeting Dates and Agenda Items

The Chair asked members to keep the following dates on their calendars for upcoming Oversight Committee meetings:

- Thursday, January 17, 2013 at TMA
- Monday, February 25, 2013 at TMA
- Thursday, March 21, 2013 at TMA
- Wednesday, May 22, 2013 at TMA
- Thursday, August 15, 2013 at TMA

## Public Comment

There was one request for public comment. Chairman Mansour recognized Scott Sanders, a founding member of the CPRIT Oversight Committee.

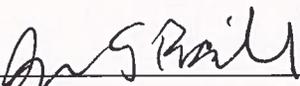
Mr. Sanders encouraged the board to follow through with the investigations and remain true to the mission of CPRIT – to cure cancer.

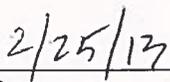
## Adjourn

There being no further business, Chairman Mansour called for a motion to adjourn.

A motion was made to adjourn by Walker Moody and seconded by Mark Watson.  
Motion carried.

The meeting adjourned at 2:40pm.

  
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Signature

  
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Date